



## **Lab Anti-Virus Policy**

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**Things to Consider:** *Please consult the Things to Consider FAQ for additional guidelines and suggestions for personalizing the policy for your organization*

**Last Update Status:** *Retired*

### **1. Overview**

See Purpose.

### **2. Purpose**

To establish requirements which must be met by all computers connected to <Company Name> lab networks to ensure effective virus detection and prevention.

### **3. Scope**

This policy applies to all <Company Name> lab computers that are PC-based or utilize PC-file directory sharing. This includes, but is not limited to, desktop computers, laptop computers, file/ftp/tftp/proxy servers, and any PC based lab equipment such as traffic generators.

### **4. Policy**

All <Company Name> PC-based lab computers must have <Company Name>'s standard, supported anti-virus software installed and scheduled to run at regular intervals. In addition, the anti-virus software and the virus pattern files must be kept up-to-date. Virus-infected computers must be removed from the network until they are verified as virus-free. Lab Admins/Lab Managers are responsible for creating procedures that ensure anti-virus software is run at regular intervals, and computers are verified as virus-free. Any activities with the intention to create and/or distribute malicious programs into <Company Name>'s networks (e.g., viruses, worms, Trojan horses, e-mail bombs, etc.) are prohibited, in accordance with the *Acceptable Use Policy*.

Refer to <Company Name>'s *Anti-Virus Recommended Processes* to help prevent virus problems.

Noted exceptions: Machines with operating systems other than those based on Microsoft products are excepted at the current time.

### **5. Policy Compliance**

#### **5.1 Compliance Measurement**



The Infosec team will verify compliance to this policy through various methods, including but not limited to, periodic walk-thrus, video monitoring, business tool reports, internal and external audits, and feedback to the policy owner.

**5.2 Exceptions**

Any exception to the policy must be approved by the Infosec team in advance.

**5.3 Non-Compliance**

An employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment.

**6 Related Standards, Policies and Processes**

- Acceptable Use Policy
- Anti-Virus Recommended Processes

**7 Definitions and Terms**

None

**8 Revision History**

<b>Date of Change</b>	<b>Responsible</b>	<b>Summary of Change</b>
July 2014	SANS Policy Team	Converted to new format and retired. Appropriate items merged into new Lab Security Policy.